



# ANDREWS COUNTY APPRAISAL DISTRICT

600 N Main Andrews TX 79714  
Ph 432-523-9111x205 Fax 432-523-3222  
andrewscad.org  
Chief Appraiser Susan Brewer, RPA, RTA

## RENDITION PENALTY WAIVER REQUEST

Pursuant to Texas Property Tax Code, Sections 22.28 and 22.29, if a person/business owner fails to file or to timely file a Rendition, the Chief Appraiser must impose a penalty in an amount equal to 10% of the total amount of taxes imposed by the taxing units. The Chief Appraiser must also impose a 50% penalty if a person/business owner files a false statement or report with the intent to commit fraud or to evade a tax. On written request by the property owner, the Chief Appraiser may waive the penalty if the Chief Appraiser determines that the person exercised reasonable diligence to comply with or has substantially complied with rendering requirements.

This form is used to request a waiver of the penalty. Both the penalty waiver request and the supporting documents should be submitted no later than 30 days after the date the person received notification of the penalty. Any request received after the 30th day will be deemed late and automatically denied. Any request filed without supporting documentation will be considered as incomplete and will be automatically denied. **Submit this form and supporting documents by mail or in person at Andrews County Appraisal District 600 N Main Andrews TX 79714 (a drive-up window and a night drop are located on the east side of the building) or by email to tkraft@andrewscad.org.**

**Property ID#** \_\_\_\_\_

**Name of Business/Owner:** \_\_\_\_\_

**Mailing address:** \_\_\_\_\_

### WAIVER REQUEST

- ☐ New business and unaware of the rendition requirements. (Attach Rendition)
- ☐ A valid and timely rendition was filed. (Attach a copy of the submitted rendition, and if applicable, a copy of the certified mail receipt or other evidence confirming that Andrews County Appraisal District was in receipt of the rendition.)
- ☐ A valid and timely extension was filed. (Attach a copy of the submitted extension, and if applicable, a copy of the certified mail receipt or other evidence confirming that Andrews County Appraisal District was in receipt of the extension.)
- ☐ Other\* (Attach rendition) \_\_\_\_\_

\* "I didn't receive a Rendition" is not an excuse.

### SIGNATURE

By signing this form, I affirm that I am aware that renditions are due by April 15th of each year unless an extension has been properly requested and approved. I also acknowledge that if I am in need of a rendition form, I may contact the appraisal district in person or by mail at 600 N Main Andrews TX 79714 (a drive-up window and a night drop are located on the east side of the building), by phone 432-523-9111x205, by email tkraft@andrewscad.org, or obtain from the websites of andrewscad.org and comptroller.texas.gov. I also acknowledge that if I fail to submit a rendition, or file a late rendition, that a penalty will be assessed in an amount equal to 10% of the taxes due on the account and will appear on the tax bills.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email(s): \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_